

# Memory Book Guidelines

## District 5

The 4-H Memory Book is an option for the Junior 4-H members (third grade to age 10). The purpose of the 4-H Memory Book is to provide a method of keeping 4-H records that promotes creativity. Junior 4-H members who enter a 4-H Memory Book will not also enter a Texas 4-H Recordbook.

**6 Requirements** - There are six parts that must be included in your 4-H Memory Book.

1. **Cover page** that includes:
  - Name of 4-H Member
  - Name of 4-H Club
  - County
  - Age on August 31<sup>st</sup> of the current 4-H year
  - Signature of the 4-H Member
  - Signature of the 4-H Parent
  - Signature of the Club Manager

2. **Goals**

What did you want to learn and what did you want to do in 4-H this year?  
 Did you accomplish all of these goals?  
 Show that some thought went into setting these goals before the start of the 4-H year.

3. **Things that I Did**

Include all that you did in 4-H for the year ~ project meetings and project work; workshops; tours; demonstrations, etc.

Also include in this section a simple financial report of the project.

<b>Animal Project</b>		<b>Other Projects</b>	
Cost of Animal	_____	Cost of materials	_____
Cost of Feed	_____	Cost of equipment	_____
Vet Expenses	_____		
Supplies	_____	<b>Total Cost</b>	_____
Equipment	_____		
<b>Total Cost</b>	_____	Income (if any)	_____
Income (if any)	_____	Profit/Loss	_____
Profit/Loss	_____		

4. **Things I Learned**

Tell what you learned by participating in different 4-H activities that were listed in #3.  
What do you know about your projects?  
What skills have you gained?

5. **Leadership Activities**

Tell about the things that you did to help other 4-H members, volunteers, parents, Extension Agents, and donors in the 4-H program.

6. **Community Service**

Tell about the things you did to help others and to make your community a better place to live.  
Who benefitted from your service?

**Format**

- ★The 4-H Memory Book can be done in many formats. For example, you can prepare a scrapbook, write a journal, design a calendar, complete a notebook, or compose an essay.
- ★Be creative. Use photographs and news articles. Draw pictures or write a story or poem.
- ★You may also be creative in designing the cover of your 4-H Memory Book.
- ★The 4-H Memory Book should show all that you have done in 4-H during the past year.
- ★It will not just focus on your main project; it will include all areas of your 4-H work.
- ★The 4-H Memory Book is limited to a maximum of 40 pages and should be a minimum of 10 pages.

**Recognition** - 4-H Memory Books will be recognized in the following categories:

Most Creative Book	Best Project Photographs
Best Project Goals	Best Community Service Activities
Best Financial Records	Best Leadership Activities
Member Who Did the Most Projects & Activities	

***Counties may enter one 4-H Memory Book in each of the above categories at the District level.***

**Club Award** - A club award will also be given to the club that presents the best record of the club's year. These entries will be judged on creativity along with the records that are presented. Be sure to include pictures, news paper clippings, flyers, and all other things that would help to provide an annual history for the club. The club book is also limited to 40 pages but presentation is left open to interpretation. The "most creative" score sheet will be used for judging this category.

***Counties may enter only one entry in this category at the District level.***

## **Judging Criteria**

Some things that judges might look for include:

### **Most Creative Book**

Creative use of graphics and photographs. Creative covers or cover designs. Use of decorative paper, stickers, design, etc.

### **Best Project Goals**

Goals that help the 4-H member gain new knowledge, develop leadership skills, and become a better citizen. Did the member reach his/her goals?

### **Best Financial Records**

Complete and accurate financial records that reflect all the costs and income related to the projects.

### **Member Who Did the Most Projects & Activities**

The number of projects completed and supporting activities. How involved in the different projects was the 4-H member?

### **Best Project Photographs**

Photographs that show the member learning, teaching, helping others, and participating in his/her project work.

### **Best Community Service Activities**

The number of activities as well as the quality of service. Who benefitted? How was the community made better?

### **Best Leadership Activities**

Offices held, committees served on, teaching of other 4-H members, assisting leaders and Extension agents, attending leadership workshops.

**Memory Book Score Sheet  
District 5**



***Most Creative Book***

	<u>Points</u>	<u>Score</u>
Cover Page	5	_____
Goals	5	_____
Things I Did (Include Financial Report)	10	_____
Things I Learned	10	_____
Leadership Activities	10	_____
Community Service	10	_____
Creativity	45	_____
<i>Cover</i> <i>Use of Materials (decorative paper, etc.)</i> <i>Use of graphics/photos</i> <i>Design and composition</i>		
Over All Neatness	5	_____
<b>TOTAL</b>		_____

A score of 90 or above merits a blue ribbon.  
 A score of 80-89 merits a red ribbon.  
 A score of 70-79 merits a white ribbon.

**Memory Book Score Sheet  
District 5**



***Best Project Goals***

	<u>Points</u>	<u>Score</u>
Cover Page	5	_____
Goals	50	_____
<p><i>Were the goals specific?</i>  <i>Were the goals appropriate for the age?</i>  <i>Did the member achieve their goals?</i></p>		
Things I Did (Include Financial Report)	10	_____
Things I Learned	10	_____
Leadership Activities	10	_____
Community Service	10	_____
Over All Neatness	5	_____
<b>TOTAL</b>		_____

A score of 90 or above merits a blue ribbon.  
 A score of 80-89 merits a red ribbon.  
 A score of 70-79 merits a white ribbon.

**Memory Book Score Sheet  
District 5**



***Best Financial Records***

	<u>Points</u>	<u>Score</u>
Cover Page	5	_____
Goals	5	_____
Things I Did (Include Financial Report)	55	_____
<i>Are records appropriate for the project areas? Are records complete? Do records show profit/loss?</i>		
Things I Learned	10	_____
Leadership Activities	10	_____
Community Service	10	_____
Over All Neatness	5	_____
<b>TOTAL</b>		_____

A score of 90 or above merits a blue ribbon.  
A score of 80-89 merits a red ribbon.  
A score of 70-79 merits a white ribbon.

**Memory Book Score Sheet  
District 5**



***Member Who Did the Most Projects/Activities***

	<u>Points</u>	<u>Score</u>
Cover Page	5	_____
Goals	5	_____
Things I Did (Include Financial Report)	55	_____
<i>Number of projects completed? Workshops, clinics, shows attended? Demonstrations/presentations about projects?</i>		
Things I Learned	10	_____
Leadership Activities	10	_____
Community Service	10	_____
Over All Neatness	5	_____
<b>TOTAL</b>		_____

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**Memory Book Score Sheet  
District 5**



***Best Project Photographs***

	<u>Points</u>	<u>Score</u>
Cover Page	5	_____
Goals	5	_____
Things I Did (Include Financial Report)	10	_____
Things I Learned	10	_____
Leadership Activities	10	_____
Community Service	10	_____
Project Photographs	45	_____
<i>Shows member learning, teaching, helping others?            Clear, focused, good quality photos?            Is photo layout on the page neat and eye appealing?            Were captions used? Do they explain what's happening?</i>		
Over All Neatness	5	_____
<b>TOTAL</b>		_____

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 A score of 80-89 merits a red ribbon.  
 A score of 70-79 merits a white ribbon.



**Memory Book Score Sheet  
District 5**



***Best Community Service Activities***

	<u>Points</u>	<u>Score</u>
Cover Page	5	_____
Goals	5	_____
Things I Did (Include Financial Report)	10	_____
Things I Learned	10	_____
Leadership Activities	10	_____
Community Service	55	_____
<p><i>Number of Activities? Who benefitted? How was the community made better? Did the youth involve others in the project?</i></p>		
Over All Neatness	5	_____
<b>TOTAL</b>		_____

A score of 90 or above merits a blue ribbon.  
A score of 80-89 merits a red ribbon.  
A score of 70-79 merits a white ribbon.

**Memory Book Score Sheet  
District 5**



***Best Leadership Activities***

	<u>Points</u>	<u>Score</u>
Cover Page	5	_____
Goals	5	_____
Things I Did (Include Financial Report)	10	_____
Things I Learned	10	_____
Leadership Activities	55	_____
<i>Offices held, Committees served on Teaching of other 4-H members Assisting volunteers and Extension Agents Attending Leadership Workshops</i>		
Community Service	10	_____
Over All Neatness	5	_____
<b>TOTAL</b>		_____

A score of 90 or above merits a blue ribbon.  
A score of 80-89 merits a red ribbon.  
A score of 70-79 merits a white ribbon.